

Appendix "A"  
Proposal To Direct Form

Show Name \_\_\_\_\_ Proposal Date \_\_\_\_\_  
Venue (Location) \_\_\_\_\_  
Tentative Show Dates \_\_\_\_\_

Key Leadership Team:

Director \_\_\_\_\_ Phone \_\_\_\_\_  
Asst. Dir. (if applicable) \_\_\_\_\_ Phone \_\_\_\_\_  
Producer \_\_\_\_\_ Phone \_\_\_\_\_  
Mus. Dir. (if appl.) \_\_\_\_\_ Phone \_\_\_\_\_  
Tech. Dir. \_\_\_\_\_ Phone \_\_\_\_\_

Audition Dates (tentative) \_\_\_\_\_  
Rehearsal Start Date (tentative) \_\_\_\_\_

Brief Synopsis of Show, cast size, etc.:

---

---

---

---

Are there any issues with the theme, content, language, or other concerns that the Board needs to know about the show? Yes \_\_\_ No \_\_\_. If yes, please explain: \_\_\_\_\_

---

How will you approach your show? In other words, what is the complexity of the set, tech, theme, music, lines, etc., and how will you deal with the issues?

---

---

---

What is your level of experience and what do you plan to contribute to help those involved in this production to grow and succeed?

---

---

---

What fundraising ideas do you have planned to help offset rising costs of staging a production?

---

Other Comments:

---

---

Appendix "B"  
Show Budget Proposal  
"RCP Show Name"

Show Dates:

BUDGET

INCOME  
EXPECTED

Per Night Attendance	0		
No. of Shows	0		
Total Show Attendance	0		
Avg Revenue per ticket	\$0.00	(new ticket prices)	
	\$0.00		\$0.00
Other Revenue (fundraisers, ads)	<u>\$0.00</u>		<u>\$0.00</u>
<b>TOTAL REVENUES</b>	<b>\$0.00</b>		<b><u>\$0.00</u></b>

EXPENSES

<u>Royalties (Rentals Included)</u>		<u># Shows</u>	
Royalties 1st Performance	\$0.00	0	\$0.00
Royalties Each Add'l	\$0.00	0	\$0.00
Orchestration Rental	\$0.00		<u>600.00</u>
<b>Total Royalties</b>			<b>\$0.00</b>

Facility

Laughlin - Normal		\$0.00
Additional 3 shows		<u>\$0.00</u>
<b>Total Facility</b>		<b>\$0.00</b>

Advertising

Features and articles		\$0.00
Radio		\$0.00
Newspaper		<u>\$0.00</u>
		\$0.00

Set and props

Backdrop		\$0.00
Other		<u>\$0.00</u>
		\$0.00

Costumes

Heavy period costuming throughout		\$0.00
-----------------------------------	--	--------

<u>Tickets</u>		
Donated		\$0.00
<u>Programs</u>		
Copying Only		\$0.00
<u>Damage Deposit</u>		
\$200 refundable less P&H	Net	\$0.00
<u>Postage</u>		
Shipping - Return		\$0.00
<u>Misc.</u>		
Misc.		\$0.00
TOTAL EXPENSES		\$0.00
TOTAL PROFIT		\$0.00

## YOUR BOARD POINT OF CONTACTS (POC's)

*RDS* Matt Amos- President 765-561-4317  
*RDS* -Vice President - *Shelli Griffin* 765- 317-213-6087 *RDS*  
Dan Scholl – Treasurer 765-663-2517  
*RDS* Elizabeth Gist – Secretary ~~765-561-2775~~ *RDS*  
*Chante Wells* 765-561-4414

### Other Board Members:

Amanda Locchetta 765-561-4998  
Shelli Griffin 317-213-6087  
Lora Norris 765-903-8573  
Becki Paul 765-932-4696  
Bob Bridges 765-561-3217  
Sharon Scholl 765-932-4159  
Lisa Boaz 765-969-5698  
Betsy Fox 765-932-2709  
Cindy Amos 765-561-5579

### Committees that will be and can be utilized by you/your team.

MEMBERSHIP: Sharon Scholl (will make membership forms/and blurb ready for your admin day) **WILL BE**

WEBMASTER: Cindy Amos (POC for RCP website. Utilize our website!!) **WILL BE**

PRODUCTION: Becki Paul (aid you in actual location of things you will need) **CAN BE**

PR: *Chante Wells*  
~~Elizabeth Gist~~ (PR, programs, tickets, etc.)- We have to do what's cost effective for RCP and can possibly aid your costs in posters/tickets. Programs need to be done by Liz's position which is the Secretary of the Board and the PR Lead. She will welcome your needs/wants. Communicate your needs clearly during your "pre" meeting. Our local paper accepts ONLY one POC for anything/everything about RCP. See PR lead about anything with/for the Republican per the Republican. **WILL BE**

BLUE RIBBON: Matt Amos (Privately give your nominations to Matt A. prior to your show) **WILL BE**

BUILDING: Bob Bridges (BUILDING ISSUES) **CAN BE, WE PRAY NOT, WILL NEED VOLUNTEERS FOR CLEANING**

HISTORICAL:

Betsy Fox (give a copy of a ticket, a program, any photos, poster, newspaper articles, and recording for RCP Archives. If you need help with making a video, make it known during your Committee Meeting; RCP has equipment) **WILL BE**

DOCUMENTS:

Shelli Griffin (see Shelli for necessary documentation audition forms/waivers;) turn audition forms, etc. INTO Shelli G. ASAP so that it can be entered into a shared database for the season. Requests for additional timelines, paperwork, etc. and questions on other RCP documentation belong to this committee. **WILL BE**

Community Action  
(CAC:)

Amanda Locchetta (community events/community needs) It is our hope that you find a way to aid another group during your show to include giving them a platform for their good cause. GOAL: every show this season. Also, Amanda will be your POC for any upcoming events for RCP and venues to promote your show. **WILL BE**

FUNDRAISING:

Lisa Boaz (**DEFINITELY WILL BE**) Get onboard, your show will do a fundraiser to offset costs, in addition to providing/and asking for volunteers to amphitheatre events/Lucas Oil events if it's that time of the year.

HAMMY:

Lora Norris (annual membership/hammy meeting details) **CAN BE IF YOU ARE INTERESTED IN VOLUNTEERING**

TECH TUTORIAL:

Aaron Scholl, Matt Griffin or Jack Harmon

SIDENOTE:

**RCP has expensive face microphones that are delicate and are costly to repair. Due to many shows having trouble with face mic's, there will be a MANDATED tutorial for all tech teams, regardless their experience. We must ensure the ENTIRE team knows how to handle our equipment. The gentlemen listed below are qualified to teach the tutorial. Your tech team, in turn, will go over microphone rules with the cast. MUST HAPPEN**

Jack Harmon  
Matt Griffin  
Aaron Scholl

765-561-0536  
317-431-1002  
765-561-8032



What could the production team have done to improve the weekend?

How was your director?

10 9 8 7 6 5 4 3 2 1

How could your director improve?

How was your producer?

10 9 8 7 6 5 4 3 2 1

How could your producer improve?

Is this a directing team that you would enjoy working with again?

Yes No

How did you hear about auditions?

What shows would you like to RCP do in the future that you would audition for?

Are you an RCP Member and what would encourage you to join?

What was your overall impression of RCP?

10 9 8 7 6 5 4 3 2 1

What could have been done to make your RCP experience better?

Thank you for taking the time to help better RCP by filling out this survey.  
Thank you for your constant support and we hope to see you participate in another RCP show again very soon!